

**Meeting Minutes of the
Municipal Planning Commission
July 2nd, 2025 6:30 pm
Virtual VIA Microsoft Teams**

ATTENDANCE

Commission: Chairperson Jeff Hammond, Member at Large Laurie Klassen, Reeve Rick Lemire,
Councillors Tony Bruder, Jim Welsch, Dave Cox and John MacGarva

Staff: CAO Roland Milligan, Development Officer Laura McKinnon

Planning
Advisor: ORRSC, Senior Planner Gavin Scott

Absent:

Chairperson Jeff Hammond called the meeting to order, the time being 6:30 pm.

1. ADOPTION OF AGENDA

Councillor Jim Welsch 25/043

Moved that the agenda for July 2nd, 2025, be approved as presented.

Carried

2. ADOPTION OF MINUTES

Councillor Dave Cox 25/044

Moved that the Municipal Planning Commission Meeting Minutes for June 3rd, 2025 be approved as presented.

Carried

3. CLOSED MEETING SESSION

Member at Large Laurie Klassen 25/045

Moved that the Municipal Planning Commission close the meeting to the public, under the authority of the *Municipal Government Act*, Section 197(2.1), the time being 6:31 pm.

Carried

Councillor John MacGarva 25/046

Moved that the Municipal Planning Commission open the meeting to the public, the time being 6:35 pm.

Carried

4. **UNFINISHED BUSINESS**

5. **DEVELOPMENT PERMIT APPLICATIONS**

- a. **Development Permit Application No. 2025-34**
David and Tiffany Delooff
SE 5-6-1 W5
Moved-In Residential Building, Moved-In Accessory Building & Secondary Suite

Councillor Dave Cox

25/047

Moved that Development Permit No. 2025-34, for Moved-In Residential Building, Moved-In Accessory Building and Secondary Suite, be approved subject to the following Condition(s):

1. That this development meets the minimum provisions as required in Land Use Bylaw 1349-23.
2. That the applicant adhere to conditions set forth within the required Alberta Transportation Roadside Development Permit, to be attached and form part of this permit.

Informative(s):

1. That the secondary suite may not be used for a tourist home or short-term rental.

6. **DEVELOPMENT REPORT**

- a. Development Officer's Report

Councillor Tony Bruder

25/048

Moved that the Development Officer's Report, for the period June 2025, be received as information.

Carried

7. **NEW BUSINESS**

8. **CORRESPONDENCE**

9. **NEXT MEETING** – September 3rd, 2025; 6:30 pm.

10. **ADJOURNMENT**


Councillor John MacGarva

25/049

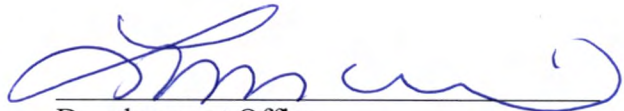
Moved that the meeting adjourn, the time being 6:47 pm.

MINUTES
Municipal Planning Commission (MPC)
Municipal District of Pincher Creek No. 9
July 2nd 2025

Carried



Chairperson Jeff Hammond
Municipal Planning Commission



Development Officer
Laura McKinnon
Municipal Planning Commission